

PLEASE READ CAREFULLY

FEES:

- Guided Tours are for Groups with a minimum of ten (10) people.
- Groups larger than 25 people will be split and scheduled as two separate groups.
- Guided tours are \$5 per person and due upon arrival. **Please make checks payable to Saint Joseph Abbey.** Credit cards accepted (3.5% processing fee will be added).

USE OF FACILITIES & GROUNDS:

Activity on the part of the Tour Group is to be confined to the following facilities:

- Abbey Church and Monks' Refectory (included in guided tour), and Gift Shop.
- Restrooms located in the Hospitality Center and near the Gift Shop.

Alcohol may not be brought onto SJASC premises at any time by any member of the Tour Group. SJASC is a NON-SMOKING campus.

PARKING:

- All participant vehicles should be parked in the Abbey Church parking lot.
- Buses may unload passengers in front of the church and then **MUST** park in the Abbey Church parking lot. **NO VEHICLES SHOULD BE PARKED NEAR THE MONASTERY.**

GIFT SHOP:

- Maximum number of guests permitted in the Abbey Gift Shop at one time is 20 people.
- If your group has more than 20 people, your group must be divided accordingly. We appreciate your help in this matter.

Please Note: SJASC shall not be liable for any injury to person(s) or damage to property sustained on the premises of the SJASC by members of the undersigned Tour Group or the Tour Group's organization.

ABBAY APOSTOLATES (HONEY, SWEETS, SOAPS, BAKERY AND CASKETS):

- Currently, SJASC does NOT allow tour options in these areas.

CERTIFICATE OF LIABILITY INSURANCE:

- **All groups must provide a Certificate of Liability Insurance in advance of the scheduled tour.**
 - Saint Joseph Abbey and Seminary College must be listed as an additional insured
 - Tour Group's policy must provide the minimum coverage of: Bodily injury, death, and property damage in the amount of \$1,000,000 for any one person with an aggregate of \$2,000,000 for any one occurrence.
 - Please email a copy of your Certificate of Liability Insurance to Nikki Smith at welcomecenter@sjasc.edu.

If your group does NOT have a Certificate of Liability Insurance, each person in the Tour Group must complete a signed INDIVIDUAL RELEASE FROM LIABILITY form, which you can [download by clicking here](#). Completed forms may be submitted prior to the scheduled tour to welcomecenter@sjasc.edu or, given to your guide upon arrival.

The Tour Group agrees to defend, protect, indemnify, and hold harmless SJASC and their respective directors, employees, agents and officers against and from all claims arising from the negligence or fault of Tour Group or any of its agents, officers, volunteers, partners, organizational members, or associates for activities performed pursuant to this agreement.

By submitting your request, you understand and agree to all terms and conditions set forth in this agreement.

Please email a copy of your completed request to welcomecenter@sjasc.edu. Thank you.